Scholarships are a meaningful way for donors to create a legacy by supporting the education of students in central and southern Missouri. Every scholarship fund held at the CFO has a beautiful story and leads to many more.

You can use a scholarship fund for various charitable goals—to provide opportunities for graduates from your hometown, encourage attendance of your alma mater, promote a professional field or memorialize a loved one—while helping ease the financial burden for students of post-secondary education. A scholarship fund held at the CFO or one of our affiliate community foundations has a minimum of $25,000 for establishment.

**Benefits**
- Accomplish charitable goals
- Give back to the community
- Memorialize a loved one
- Create a legacy
- Tax-deductible contribution
- Help students with higher education

**Criteria Considerations**
- Two- or four-year college/university or technical/vocational school
- School-specific (ex: University 123, College A)
- Eligibility (ex: high school specific; current college student; study area; etc.)
- Minimum GPA or ACT scores
- School and/or community activities
- Work experience
- Financial need
- Essay
- Recommendation letters
- Selection committee composition (See “Rules for Scholarship Funds” on second page)
- Renewable (fund balance must be large enough to support multiple awards—see second page)

**Services Provided by the CFO**
- Informs community of scholarship availability
- Assists donor with criteria and procedures
- Disseminates scholarship information to eligible recipients
- Schedules scholarship selection committee meetings (if needed)
- Notifies recipient and pays post-secondary institution
- Awards can be applied to tuition payment, fees, books and supplies
- Maintains scholarship file
- Provides written acknowledgement of donations
- Provides appropriate IRS documentation
- Unused scholarship awards are returned to the fund
Establishing a Scholarship Fund

**Estimated Award Amounts**

CFO scholarship awards are calculated by using our spending policy rate, which is currently 4%. That rate is reviewed annually and may change as market conditions fluctuate.

A 12-quarter rolling average of the fund balance is multiplied by the spending policy rate to arrive at the annual award amount. To give you a clearer idea, here are some examples of what the estimated award amounts would be for funds with the following balances:

<table>
<thead>
<tr>
<th>Balance of the fund</th>
<th>Estimated annual award</th>
</tr>
</thead>
<tbody>
<tr>
<td>$25,000</td>
<td>$1,000</td>
</tr>
<tr>
<td>$30,000</td>
<td>$1,200</td>
</tr>
<tr>
<td>$40,000</td>
<td>$1,600</td>
</tr>
<tr>
<td>$50,000</td>
<td>$2,000</td>
</tr>
<tr>
<td>$75,000</td>
<td>$3,000</td>
</tr>
<tr>
<td>$100,000</td>
<td>$4,000</td>
</tr>
<tr>
<td>$125,000</td>
<td>$5,000</td>
</tr>
</tbody>
</table>

Donors may add to this amount at any time (as a tax-deductible gift) to increase the award amount.

**Fund Management at the CFO**

The CFO’s annual administrative fee for scholarship funds is 1.15% based on the fund’s balance. The fees paid for management stay local and are ultimately reinvested in the community.

**Rules for Scholarship Funds**

- Descendents of the fund establisher and/or major fund donors are not eligible to receive the scholarship.
- Recipients can be chosen by either a selection committee organized by the fund establisher or the CFO selection committee.
- A majority of selection committee members cannot be comprised of family members or donors. An odd number of members is recommended for the committee.
- Descendents of selection committee members are not eligible for the scholarships awarded by the committee.