

## Musgrave Multi-Year Impact Grants: Foster Families 2022

### *The Jeannette L. Musgrave Foundation*

The Community Foundation of the Ozarks is proud to provide the grant administration for the Jeannette L. Musgrave Foundation, managed by U.S. Bank Wealth Management. On behalf of the Musgrave Foundation, the CFO distributes grants through several programs each year, with the Musgrave Foundation Distribution Committee making recommendations.

The Musgrave Foundation supports engagement in long term, high impact philanthropy by making available the opportunity for agencies to apply for larger scale, multi-year grants. The Musgrave Multi-Year Impact Grant Program establishes long-term funding in order to have significant impact upon challenges in the Springfield-Greene County region. Focus area in this grant program will be established each year factoring Mrs. Musgrave's focus areas and changing community need.

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**This program launches in its second year with the following focus area: Foster Families**

**The Musgrave Foundation seeks to fund programs which provide lasting impact in improving the quality of experience for children in foster care in the Springfield, Missouri metropolitan statistical area (MSA).**

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**Eligible Organizations:** Eligible organizations must already be engaged in supporting children in foster care. Additionally, eligible proposals must primarily focus on Greene County but can include support for children in foster care, foster parents, and biological parents in the Springfield, Missouri MSA (Greene, Christian, Dallas, Polk, and Webster County).

Proposal annual requests cannot represent more than 25% of the organization's annual budget.

**Priority concepts:** The Musgrave Foundation encourages applications, in particular, which support successful recruitment and retention of foster parents; mental health support for biological parents, foster families, and children in foster care; support for physical space for biological parent visits in the throughout the Springfield, Missouri MSA; the relocation and reintegration of lost or shadow/hidden fostered children into the foster care system or biological parent care; trauma informed preschool and daycare facilities for children in foster care; and advocacy/support for biological parents. Long term solutions to pervasive foster care issues are encouraged.

**Foster Care:** The Musgrave Foundation defines children in foster care as youth legally under the care of the Missouri Department of Social Services, Children's Division or youth in kinship placement. Additionally, grant applications addressing this process may also include legal counsel for the parent(s), juvenile officer, legal guardian for the child, the Guardian ad Litem and Court Appointed Special Advocate or CASA as a component of their proposal.

**Max request from one proposal:** \$100,000 per year for up to three years

**Proposal timeframe options:** One-year, two-year, or three-year proposals

Agencies may provide proposals to this grant program for single year initiatives as well as two- and three-year efforts.

**Total budget:** \$250,000 will be dedicated to this effort in 2022; a total of up to \$750,000 over the course of a three-year effort may be used.

**Request amount by year:** Proposals may request different funding amounts each year in a multi-year request, totaling no more than \$100,000 in any one year.

**Nondiscrimination policy:** In awarding grants, the Musgrave Foundation will not discriminate on the basis of race, color, sex, religion, national origin, age, disability, sexual orientation, gender identity or veteran status. As part of the grant process, all grantees will be required to affirm that, in providing services funded in whole or in part by a Musgrave Foundation grant, the grantee will not discriminate on the basis of race, color, sex, religion, national origin, age, disability, sexual orientation, gender identity or veteran status either in its employment practices or in its policies and procedures concerning access to services.

**Grant process timeline:**

| Date                        | Event                              |
|-----------------------------|------------------------------------|
| March 22, 2022, 5:00 p.m.   | Concept letters due                |
| On or before April 15, 2022 | The CFO notifies finalists         |
| May 13, 2022 5:00 p.m.      | Finalist full proposal deadline    |
| May 16 – June 14, 2022      | Committee review of full proposals |
| June 20, 2022               | Grant announcement event           |

## Concept Letter Phase

The first phase of this grant program has been launched with a call for concept letters. The Musgrave Foundation encourages innovative solutions to the difficult challenges at hand. Concept letters must be from eligible 501(c)3 nonprofit organizations, local government entities, churches, or school districts. Eligible agencies must be proposal endeavors occurring in the Springfield, Missouri MSA (Greene, Christian, Dallas, Polk, and Webster County).

Concept letters may propose new or existing programs, expansion of programmatic work, or capital efforts; the proposal within the letter must be focused on providing lasting impact and must work to change the quality of experience for children in foster care the Springfield, Missouri MSA.

Concept letters may be no longer than two pages in length and are due to the CFO by 5:00 p.m. March 22, 2022.

The Musgrave Distribution Committee will review proposals and make contact with any relevant follow up questions by April 15, 2022.

Concept Letters must be submitted via the CFO's Grant Interface site:  
<http://www.grantinterface.com/Process/Apply?urlkey=cfozarksgrants>

**Details required in concept letter:**

- Key contact for proposal: this contact must be available for Zoom discussions of proposal
- Brief description of grant proposal
- Brief description of applicant organization's current programming and support for children in foster care
- Direct relationship between proposed program and program focus area:
  - Lasting impact on the quality of experience for children in foster care in the Springfield, Missouri MSA
- Proposed or anticipated partner in initiative, if any
- Time outline of proposal – one-, two-, or three-year proposal
- Total request amount. If multiyear, outline request amount per year

## **Full Proposal Phase**

Concept Letter finalists will be notified of the status of their request by April 15, 2022. Finalists will be invited to move to the next phase of the proposal process by providing a full proposal to the Musgrave Distribution Committee. This phase of the grant program will occur by invitation only.

Full Proposals are due to the CFO by 5:00 p.m. May 13, 2022. The maximum page length for full proposals is up to 10 pages (including executive summary).

Full Proposals must be submitted to Krista Moncado in a PDF document ([kmoncado@cfozarks.org](mailto:kmoncado@cfozarks.org)).

Proposal interview process will occur in May and June 2022, and grant recipients will be announced in June 2022.

### **Details Required in Full Proposal:**

#### **EXECUTIVE SUMMARY**

Provide a one-page executive summary within the full proposal:

- Brief description of proposal, timeframe, any key details
- Include contact information for all key partners and members of team

#### **PROPOSAL DETAILS**

Provide the following details as part of the full proposal document:

- Organizational Mission/Relevant History
- Describe the Proposal
- Need statement: Why is this project important/needed? Who will benefit from this endeavor?
- Engagement of Communities Impacted: How will individuals impacted by your proposal be engaged in the decision making for the program?
- Partners: Describe any funding or program partners
- Milestones and timeframe goals: What goals are a priority, and what timeframe will be used to achieve these goals?

- COVID Pandemic: Describe any anticipated accommodations factored into the program as a result of the COVID pandemic and the COVID recovery process.

## BUDGET DETAILS

Include the following information as part of the full proposal document:

- Proposed budget – provide as a component of the proposal PDF outlining major budget components. If multiyear, proposal must include section for each year of proposed effort with total amount per year and total amount of entire project clearly outlined.
- Who else is engaged in funding this project?
- If capital request, total budget for project and Musgrave's part in it

## Annual Reporting Process

Applicants please note: annual reports from selected grant recipients must be provided each year for multi-year projects no later than May 1<sup>st</sup>. The Grant Distribution Committee will review annual reporting in order to determine next year's funding request. This report will require key details on the progress of the original proposal's milestone and timeframe goals as well as an updated budget including all expenses associated with the Musgrave grant. Annual reporting must be no more than 10 pages and must include the following details:

- Executive Summary covering the progress of the program
- Include contact information for all key partners/members of team
- Updated project description: describe the progress of the project in its current phase
- COVID impact: describe any changes that are needed to the original proposal with consideration to the COVID pandemic and the ongoing COVID recovery process.
- Details on the engagement of communities impacted: how has this project engaged impacted communities in the ongoing decision-making process?
- Partner update: list agencies engaged in partnerships, with updated information on any new partnerships or any lost partnerships over the course of the last year
- A full update of all milestones and goals and progress on those goals
- A full description of future milestones and goals for the next year
- Past year budget – provide a summary of current progress in the first year's budget (accounting for the 11-month timeframe may be factored as well)
- Update on all other funding partners, if applicable
- If capital request, updated total budget for project and Musgrave's part in it