

# Capacity Building Scholarship Program

Community Foundation of the Ozarks  
Agency Partners

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### Who We Are

We're a nonprofit. We strengthen the impact of other nonprofits by providing strategic, educational, and administrative support services. NSC provides affordable, cost-effective programs and resources to nonprofits, helping organizations streamline their operations and enable them to have greater community impact. NSC is led by a state-wide Board of Directors and was founded as a nonprofit in 1996. Hundreds of nonprofit organizations and over 2,500 nonprofit practitioners and community volunteers benefit from NSC programs annually. All services are provided to nonprofits and their volunteers at greatly discounted rates or free because of NSC's charitable status, which allows us to receive charitable donations and grant funding. NSC also provides services to funders and corporate partners.

### What We Do

NSC convenes some of the best minds in the business during our full schedule of workshops and learning sessions, where they share expert knowledge and best practices in a casual, comfortable atmosphere. Topics include technology, marketing, accounting, grant writing and more, as well as Roundtable and Brown Bag Sessions. These are facilitated events where peers gather to share their knowledge and work together to solve challenges.

NSC provides administrative and bookkeeping services to nonprofits. Fees are up to 50% below market rate, which gives nonprofits professional support in a fee structure that is less than other private sector providers or the cost of hiring permanent staff.

NSC's team of professionals helps our nonprofit partners look at the "big picture" and determine what is needed to move their organizations forward. That might mean we have a discussion with the board and leadership to make sure everyone is on the same page. We might look at the competitive environment and create a path to meet unique goals. We might talk with staff and determine what areas they know could be improved. We synthesize this information and use it to help our clients form their strategic vision. Once complete, this becomes a road map for all areas of the organization – from resource development to marketing and program providers – as they ensure day-to-day efforts are aligned with larger goals.

## CAPACITY BUILDING SCHOLARSHIP PROGRAM (CBS)

This program gives organizations access to training, coaching, peer mentoring, and consultative services. Selected organizations will complete a multi-dimensional assessment, set goals, complete check-ins, and participate in learning and consultative opportunities.

There will be 10 spots available in the 2023 cohort for the CBS program. Organizations that participate in the program will complete the NSC capacity assessment at the start and end of the program. This assessment measures the organization's understanding of best practices in the following areas: planning and goal setting, board function, financial management, human resources, program, fundraising, marketing, and collaboration.

Organizations will then receive a workplan based on their assessment scores. This plan includes goals for the cohort year, consultation/coaching descriptions, and workshop topic recommendations. Each organization has access to a cohort roundtable, 12 learning opportunities, and 8 hours of consultation and services.

### CBS PROGRAM COMPONENTS

#### Learning Opportunities

NSC offers trainings, workshops, brown bags, and peer groups on the following topics:

- Governance
- Fundraising
- Grant Writing
- Strategy
- Marketing
- Evaluation and Outcomes
- HR
- Leadership
- Finance
- Volunteer Management
- Collaboration
- DEI

Organizations will have access to 12 free trainings with up to 2 participants each.

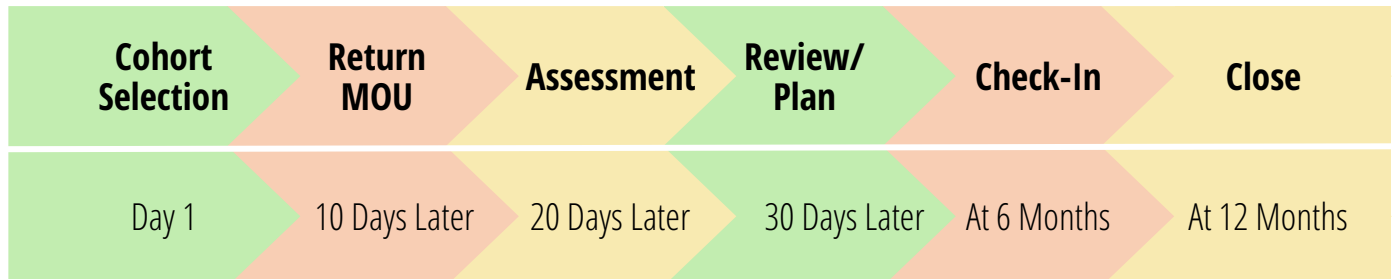
#### Executive Director Roundtable

NSC hosts monthly roundtables for Executive Directors. These roundtables feature 2 hours of facilitated conversation. The first hour is dedicated to each organization's current successes and challenges. The following hour focuses on a previously assigned topic. The roundtables are confidential and facilitated by a trained professional. Each organization will receive access to an Executive Director roundtable. Participants are expected to attend 9 of the 12 yearly sessions.

## Customized Consultative Plan

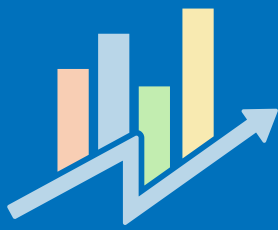
NSC will provide a customized consultative plan based on the organization's assessment results. Organizations will have access to 4 hours of coaching and additional services valued at \$1500. Executive Directors and core leadership staff are invited to attend these sessions.

## CBS TIMELINE



1. Assessment - Organizations will complete a multi-dimensional assessment to shape their individualized program workplans. Organizations complete the assessment within 30 days of starting the program. NSC will meet with the organizations to review the assessment and evaluate responses.
2. Review & Plan - NSC then reviews each organizations assessment results and creates a customized workplan for each organization. NSC will review the goals with the individual organizations.
3. Consultative and Check-in Meetings - Participating organizations will be asked to complete regular check-in meetings to evaluate progress and reassess their goals and plans, adjusting as needed. Organizations will meet with consultants every 1-2 months for 1-2 hours. These meetings will address the goals identified in the workplan process. NSC tracks all program participation and organizations have access to a shared file system with tracking sheets.
4. Close - At the end of 12 months, organizations will complete a final check-in. Each organization is asked to complete the assessment again. NSC will then analyze the scores and each organization will receive a summary of their progress. NSC will meet with each organization at the close of the program to review the assessment results and discuss any next steps.

## ASSESSMENT



At the beginning of the program, executive directors will complete an organizational assessment to determine their workplans.

## ROUNDTABLE



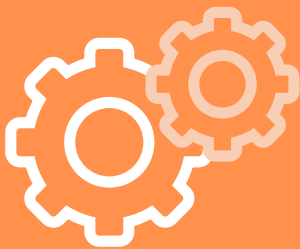
Executive directors will participate in a monthly roundtable, which are facilitated and provide a confidential environment to share ideas and concerns and work on peer-to-peer problem solving.

## LEARNING OPPORTUNITIES



Workshops are hosted throughout the year in virtual and in-person formats on a variety of topics. Participants are required to attend a minimum of 6 learning opportunities.

## CONSULTING



Program participants will have access to \$1,500 towards NSC consulting services. These services will be determined by the assessment process and outlined in the program workplan. Program participants will also complete four Executive Director coaching sessions.

## ASSESSMENT



At the end of the program, executive directors will complete an organizational assessment to determine their progress.



**SEPTEMBER  
30**

## APPLICATION OPEN

Applications open September 30.



**NOVEMBER  
30**

## APPLICATION CLOSE

Application close November 30.



**EARLY  
DECEMBER**

## APPLICATION REVIEW

This will take place the beginning of December.



**DECEMBER  
21**

## SELECTION

Notifications will be completed December 21.



**JANUARY  
16**

## PROGRAM LAUNCH

The program will begin January 16.

## SCHOLARSHIP APPLICATION PROCESS

Below are the application requirements, and this is how it will appear on NSC's website.

**To apply for this program, please complete the application by clicking [here](#) or downloading the application [here](#).**

10 qualified organizations will be chosen for the program. Qualified candidates will:

- Nonprofit agency partners of the Community Foundation of the Ozarks are eligible to apply
- Have a 501(c)3 status
- Organization has been established for a minimum of 3 years
- Applications will not be accepted from public entities (including schools)
- This cohort is focused on organizations providing services to children, young adults under 30, and low income families.
- Agree to meet program participation requirements which are as follows:
  - Complete assessment
  - Complete initial program meeting and check-in meetings
  - Attend a minimum of 6 out of 12 workshops and/or learning labs
  - Attend a minimum of 9 out of 12 ED round table meetings
  - Have a minimum of two participating staff or board members. This must include an Executive Director.

Applications will be accepted through **November 30, 2022**.

Applications not submitted through the link above and any questions should be directed to [Olivia Snare](#).

*This scholarship program is funded by Community Foundation of the Ozarks.*